



[www.sailforeducation.org](http://www.sailforeducation.org) • [www.CUChicago.edu](http://www.CUChicago.edu)

## Next Steps

### M.Ed. and Doctoral Degree Programs

- ✓ **Pay Admission Fee for M.Ed/Ed.D Program** – The admission fee is \$250 and is non-refundable.  
*Please make ALL payments to SAIL for Education* (U.S. mail to: 900 Club Drive, Suite A, Westerville, OH 43081).
- ✓ **Complete SAIL/CUC Contract** – This contract will need to be filled out and returned with the application fee.
- ✓ **Complete an Online Application at – <http://sail.cuchicago.edu>**  
The online application will guide you through the application process; you will also have the opportunity to submit your Objective Statement, including personal goals for applying to the program via this online application.  
  
You can apply online beginning May 1st, but your application will not be processed until we receive the application fee and the SAIL/CUC Contract. *When applying online, do not pay the \$50 application fee to CUC.* This amount will be covered through the application fee you are paying through SAIL.
- ✓ **Résumé** – Please email your professional resume to [emogan@sailforeducation.org](mailto:emogan@sailforeducation.org) or fax to **1-866-437-2381**, attn: Emma Mogan Johnson.
- ✓ **Recommendations** – fax two letters of recommendation to **1-866-437-2381**, attn: Emma Mogan Johnson.
- ✓ **Test Scores** – Provide *GRE or Miller Analogies* test scores from exam taken within the last three (3) years. Submit to Concordia University Chicago (see address below).
- ✓ **Transcripts** – Arrange for all official, sealed academic transcripts to be sent to:

**Concordia University Chicago**  
**Office of Graduate Admission and Enrollment Services**  
**ATTN: SAIL**  
**7400 Augusta Street**  
**River Forest, IL 60305-1499**